



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

## MEMORANDUM

**To:** Commissioner William “Bill” R. Altimus, President  
Commissioner Joshua K. Williams, Vice President  
Commissioner Stephen V. Callaway, Secretary-Treasurer  
Commissioner Walter O. Bigby, Jr.  
Commissioner Erica R. Bryant  
Commissioner Sam N. Gregorio  
Commissioner Roy L. Griggs  
Commissioner James D. Hall  
Commissioner Rick C. Prescott

**From:** Eric England, Executive Port Director

**Date:** July 3, 2024

**Re:** Monday, July 8, 2024: Regular Board Meeting at 4:30 p.m.

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The regularly scheduled Board Meeting will be on **Monday, July 8, 2024, at 4:30 p.m.** in the 3rd floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, LA. The agenda is attached.

Thank you,  
Eric

### Attachments

**CC:** Mr. Ed Walsh and Ms. Sydney Krouse; Romph Pou – Public Relations  
Ms. Courtney Baker; Courtney Baker & Associates, LLC  
Mr. David Montgomery; Montgomery Agency Inc.  
Mr. Eric Basinger and Mr. Michael D. Corbin; SWEPCO  
Ms. Emily Mott; Red River Valley Association  
Mr. Bill Boles and Mr. Wesley Shafto; Boles & Shafto Public Finance Attorneys  
Caddo-Bossier Parishes Port Commission Staff

“This institution is an equal opportunity provider and employer.”

*MEMBERS: Bill Altimus, President; Joshua K. Williams, Vice President; Judge Stephen V. Callaway (Ret.), Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott*



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## CADDO BOSSIER PARISHES PORT COMMISSION

### REGULAR BOARD MEETING AGENDA

#### NOTICE OF PUBLIC MEETING:

DATE: **July 8, 2024**

TIME: **4:30 p.m.**

PLACE OF MEETING: **Regional Commerce Center, 6000 Doug Attaway Blvd,  
3rd Floor Board Room, Shreveport, Louisiana 71115**

- 1. CALL TO ORDER/OPENING REMARKS Bill Altimus
- 2. PLEDGE OF ALLEGIANCE Josh Williams
- 3. ROLL CALL Eric England
- 4. PUBLIC COMMENT ON AGENDA ITEMS Bill Altimus

#### **UNFINISHED BUSINESS:**

- 5. AUDIT COMMITTEE MEETING MINUTES OF JUNE 10, 2024 Judge Callaway
- 6. REGULAR BOARD MEETING MINUTES OF JUNE 10, 2024 Judge Callaway
- 7. MAY 2024 FINANCIALS Judge Callaway

#### **NEW BUSINESS:**

- 8. **RESOLUTION NO. 9 OF 2024:** A RESOLUTION CERTIFYING THE NEED TO APPROPRIATE FOURTEEN MILLION DOLLARS FROM THE CORPUS OF THE ECONOMIC DEVELOPMENT RESERVE FUND FOR ECONOMIC DEVELOPMENT PURPOSES, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. Eric England
- 9. **RESOLUTION NO. 10 OF 2024:** A RESOLUTION AUTHORIZING THE EXECUTIVE PORT DIRECTOR TO EXECUTE A PURCHASE AGREEMENT WITH FRANKS INVESTMENT COMPANY, LLC, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. Eric England
- 10. **RESOLUTION NO. 11 OF 2024:** A RESOLUTION AUTHORIZING THE EXECUTIVE PORT DIRECTOR TO EXECUTE A PURCHASE AGREEMENT WITH FRANKS INVESTMENT COMPANY, LLC AND SPRINGBANK, LLC, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. Eric England
- 11. PORT DIRECTOR’S REPORT Eric England
- 12. ADJOURN Bill Altimus

#### UPCOMING MEETING:

**Monday, August 12, 2024:**

**Regular Board Meeting at 4:30 p.m.**

Regional Commerce Center, 3rd Floor Board Room,  
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director; Caddo-Bossier Parishes Port Commission  
6000 Doug Attaway Blvd., Shreveport, LA 71115; Main Telephone: (318) 524-2272

Agenda Posted: July 3, 2024 at 4:00 p.m.: In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance required.

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MEMBERS: Bill Altimus, President; Joshua K. Williams, Vice President; Judge Stephen V. Callaway (Ret.), Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott